

MY SERVICES STUDIO INC.

Website Transfer & Post-Transfer Responsibility Policy

1. Website Completion & Approval

Once the website development has been completed according to the agreed project scope, the client will have the opportunity to review the website and identify any required corrections or revisions that are included within the agreed scope. Once the client approves the completed website, or requests that the website be transferred or launched, the project will be considered completed.

2. Website Transfer

Upon completion and receipt of all outstanding payments, My Services Studio Inc. may provide the client with the agreed website access, including applicable administrator access, hosting access, domain access, website files, or other credentials, depending on the services included in the project. Once access and control of the website have been transferred to the client or the client's designated representative, the client assumes responsibility for the website.

3. Responsibility After Transfer

After the website has been transferred and access has been provided, My Services Studio Inc. will not be responsible for any issues, changes, damages, interruptions, errors, or losses that occur after the transfer.

- Changes made by the client or any third party
- Website content, images, text, pricing, products, or information added or removed after transfer
- Changes to website settings or configurations
- Hosting or server-related issues
- Domain registration, renewal, or DNS changes
- Email services connected to the domain
- Third-party plugins, applications, software, APIs, or integrations
- Security breaches, malware, hacking, or unauthorized access
- Software, CMS, plugin, or system updates
- Website downtime or technical interruptions
- Changes made by hosting providers or third-party service providers
- Loss or corruption of website data or files
- Compatibility issues caused by future software or platform updates
- Changes made by other developers, designers, agencies, or service providers
- Any functionality affected by modifications made after the website transfer

4. Client Responsibility

After the transfer, the client is responsible for maintaining appropriate access credentials, security, backups, hosting, domain registration, software updates, and other services associated with the website. The client is also responsible for ensuring that all website content and information remain accurate, lawful, and up to date.

5. Changes After Transfer

Any modifications, updates, troubleshooting, maintenance, or additional development requested after the website has been transferred will be treated as a new service request and may be subject to additional fees. Additional work will only

be performed after the scope and applicable charges have been agreed upon.

6. Third-Party Services

Where a website relies on third-party services such as hosting providers, domain registrars, payment processors, plugins, APIs, software platforms, email providers, or other external services, My Services Studio Inc. does not guarantee the continued availability, performance, compatibility, or functionality of those third-party services after the website transfer. Any changes or interruptions caused by third-party providers are outside the responsibility of My Services Studio Inc.

7. Final Handover

The client is responsible for reviewing the website before accepting the final transfer. By accepting the website and receiving the required access, the client acknowledges that the website has been delivered and transferred. After the final transfer, My Services Studio Inc. has no ongoing responsibility for the website unless the client separately purchases a maintenance, support, or management service from My Services Studio Inc.

8. Optional Ongoing Support

My Services Studio Inc. may provide ongoing website maintenance, updates, security monitoring, troubleshooting, content changes, or technical support as a separate paid service. Such services are not automatically included after website transfer unless specifically stated in the client's quotation, invoice, or service agreement.

9. Acknowledgement

By accepting the completed website and receiving website access, the client acknowledges and agrees that responsibility and control of the website have been transferred to the client. My Services Studio Inc. will not be held responsible for issues arising after the transfer that are caused by client actions, third-party actions, hosting/domain providers, software updates, security incidents, unauthorized access, or other circumstances outside the original agreed development scope.

Note: This policy defines the service handover and responsibility boundary for website development projects. It is recommended that the client review the policy and, where appropriate, obtain independent legal advice before relying on it as a contractual term.